

# Designated Premises Supervisor (DPS) Authorisation for Sale/Supply of alcohol

## D'Will Centre

I am the Designated Premises Supervisor (DPS), and the holder of a Personal Licence and I am the person in a position of authority at the premises. I hereby authorise the following named personnel to sell and supply alcohol, to comply with the Licensing Act 2003.

This being either when I am present on the premises or in my absence. I can always be contactable on the following telephone number: .....

### **NAMES OF AUTHORISED PERSONS:**

I, being a person named below am aware of and accept my responsibilities under the Licensing Act 2003 and will endeavour to comply in accordance with the licensing law and the licence conditions attached to the premises licence.

Name	Personal Licence Number (If Applicable)	Date	Signature

### Designated Premises Supervisor - Authorisation.

<b>Name:</b>	
<b>Personal Licence Number:</b>	
<b>Signature:</b>	
➤ It is illegal to sell alcohol to anyone under the age of 18.	
➤ It is illegal to sell alcohol to anyone 18 or over if they are buying on behalf of someone under the age of 18.	
➤ All premises that sell alcohol must have a premises licence and a Designated Premises Supervisor	
➤ Staff under the age of 18 must not sell alcohol unless each sale has been approved by the personal licence holder or responsible person aged over 18	
➤ It is illegal to sell liqueur chocolates to anyone under the age of 16	
➤ If you are not sure that the customer is 18 (alcohol) or 16 (liqueur chocolates, ask for proof of age	
➤ I recommend you use a Challenge 25 scheme	
➤ If you are still not sure, refuse the sale and record in the Refusals Log	
➤ The premises Licence holder must display the premises licence on the premises in a public place	

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